

**Glen Isle Improvement Association
Board of Directors Meeting Minutes
May 26, 2015**

Date: May 26, 2015

Time: 7:00 p.m.

Location: Glen Isle Clubhouse

Meeting called to order by Michael Wagener

Attending: Christina Feindt, Barbara Anderson, Anne Redmiles, Ben Borchelt, Mike Wagener,
Martha Waltman, Yvonne Jenkins

Absent: Stephanie Hutchins, Lesley Powers, Tim Keating, Mike Risher, Sam Liff,
Jack Thibodeau, Chuck Malcomson, Julie Burke

Reading of the Minutes:

The minutes of the April 21st, 2015 meeting of the Board of Directors were read. Motion made to approve with corrections by Yvonne Jenkins, Barbara Anderson seconds. **Approved.**

Treasurer Report: Yvonne reports
Capital Reserve Fund: \$17,227.63
GIIA Checking: \$29,817.60
Safe Harbor Savings: \$55,410.25
Total Checking/Savings: \$102,455.48
Accts. Receivable: \$9,561.00
Total Current Assets: \$112,016.48
Documents were submitted.

\$20,000 was transferred out of checking into the Safe Harbor savings account.

Yvonne reviewed budget and current expenses.

She confirmed that GIIA has joined the South River Federation again this year.

A brief discussion was held about financial assistance for septic systems in critical areas by the South River Federation. An additional drain fields grant is contingent on income.

A motion is made to accept the Treasurer's Report by Ben Borchelt, Martha Waltman seconds. **Approved.**

Committee Reports:

Playground: Mike Wagener

- We need to buy mosquito repellent so Proud service can apply it soon.
Yvonne reports a recent mailing for a monthly service. Yvonne will call for details.
- Area Girl Scouts did some invasive plant removal at the playground with Barbara.

Piers: Barbara Anderson reports

- Regarding the set of rules for pier and boat ramp - Perhaps we need to review and update the rules with a committee. It is noted that such work be addressed after this boating season is over. If any changes are made, or new rules created, it is also suggested that a revision date should be placed on future copies.
- Parties, parking stickers, and unregistered boats are among the next topics of discussion. Mike Wagener notes that we distributed stickers in 2013, should we do it again? Barbara agrees to offer stickers at a future ramp key exchange.
- It is noted that current ramp keys have been in circulation for about a year and a half. A date of June 6th is set for an exchange event at the beach. E-mails will be sent to the community.
- The ramp fee box has been broken again, how should GIIA address this? Maybe replace it. Ben Borchelt suggests video surveillance. Mike Wagener will talk with Jack about products for this idea. A sign might be needed to alert residents to surveillance. Barbara makes a motion to proceed with such a system, not to exceed a cost of \$1,000 for sign and equipment. Martha seconds the motion. The motion is **approved.**
- Ben comments that it will be important to discuss data usage from any security footage and decide procedures and use of information.

- The box and bags for pet waste removal were recently damaged and removed. It has been repaired.
- Discussion continued about rules and regulations and various problems and violations. It is agreed that a form letter from the GIIA Board should be drafted and sent with a copy of the current regulations, along with a request for payment if warranted, to individuals who are known to have violated rules. Neighbors are asked to report those in violation to help maintain the marina. Property owners are also asked to be responsible for collecting any fees from their guests who use facilities at the marina. Barbara will create a draft letter for Board review, along with a notice to place on the windshield of cars or trailers.
- Marina infrastructures discussed, including the wave breaks, piling placement, hooks found on piers, and the black box that needs to be reattached to the swim float platform. The current pier repairs are estimated at 30% completion. New lumber is needed to move forward. Barbara is monitoring.
- New numbers have been placed on slips this year. Barbara will bring the bill.
- The electrical work is complete, the total was around \$2,000. This saves nearly \$26,000 over what would have been replacement cost.
- Martha asks about canoe rack status. A new rack with more storage may be needed. An application for storage is also needed.
- Barbara motions to raise the slip fee from \$18 to \$20 per foot and launch fee from \$15 to \$20. After discussion, the motion is withdrawn.
- The Board thanks Barbara for her attention to these matters.

Beach: Ben Borchelt reports

- South River Federation water testing is underway. Current bacteria sampling is very high.
- Swim Nets are not in as of today, and need to be installed. Sam or Ben needs to call Proud for service.
New nets are inside the clubhouse, downstairs.
- Reminder for all residents to contact Ben Borchelt if they have plans for a beach party of 10 or more.

Clubhouse:

- Martha asks, can we clean out the trash under the porch of clubhouse? Mike Wagener responds that most trash is gone now.
- Barbara reports that GIIA did not receive the grant for parking pavers at the clubhouse, so any new parking area would have to be budgeted.

Roads and Paths: Tim Keating absent

- The Walnut Glen path needs a landscape design. \$500 estimated cost. Tim is working with a Chesapeake Bay Trust representative on this.
- Resident suggests that Walnut Glen needs a sign to caution users about its current status and the trouble spots caused by erosion and other causes.

Old Business:

- Community Directory work is underway.
Someone is needed to organize possible advertisers. Estimated prior costs were \$100 per page, \$50 for half, \$25 for business card size. Volunteers include Martha, Yvonne, Christina. Latest resident listings are needed, including current phone numbers for Glen Isle residents.

New Business:

- Robberies, car break-ins, and general trouble in the area are discussed.
- Bonnie Gardner will remove the plastic on the windows at the clubhouse.
- A brief discussion is held concerning the need for forecasting future capital expenditures, including roofs, kitchen, piers, and road work. The depreciation of assets would also be a factor in this budget forecasting. We must explore the tax ramifications of saving for such planned expenditures. And explore the difference between covenants and fees as they pertain to such planning.

Mike Wagener reports there is a 25 year long term planning document that a former board helped to create. He will look for it to share.

Motion to adjourn is made by Mike Wagner, Ben Borchelt seconds.

The meeting was adjourned at 8:35 p.m.

Submitted by Christina Feindt, Recording Secretary